

Director, Programming

The Adrienne Arsht Center for the Performing Arts of Miami-Dade County is seeking an experienced, skilled, and highly motivated Director, Programming to support the Senior Director, Programming.

FLSA Status: Full Time, Exempt

About the Adrienne Arsht Center for the Performing Arts of Miami-Dade County

Set in the heart of downtown Miami and designed by world-renowned architect Cesar Pelli, the Adrienne Arsht Center for the Performing Arts of Miami-Dade County is one of the world's leading performing arts organizations and venues. Spotlighting legends and serving as a launch pad for local artists to make their mark on the international stage, the Center presents nearly 500 events each year across its eight flexible, state-of-the-art performance spaces. The Center programs 12 signature series, including the largest jazz series in South Florida, the biggest flamenco festival on the East Coast, and a robust program of new theatrical works as well as free programming for the community and an arts education program that serves nearly 30,000 children each year. Since opening in 2006, the Arsht Center, a 501C3 non-profit organization, has emerged as a leader in presenting innovative programming that mirrors South Florida's diversity as well as a catalyst for billions of dollars in new development in the downtown area. The Center includes the 2,200-seat Knight Concert Hall, the 2,400-seat Ziff Ballet Opera House, a 200-seat flexible space Carnival Studio Theater, and the 57,000-square-foot central Thomson Plaza for the Arts outdoor performance space.

The Adrienne Arsht Center is proud to be home to three artistic resident partners:

- Florida Grand Opera: formed in 1994 by the merger of Greater Miami Opera and The Opera Guild Inc. of Fort Lauderdale FGO stands as one of the oldest performing arts organizations in Florida. It combines a rich history of presenting internationally-acclaimed artists, lesser known operas by great composers as well as commissions of works of living composers.
- Miami City Ballet: is among the largest ballet companies in the country. Since 1986, MCB has toured more than 100 U.S. cities, Europe, Great Britain, South America, Central America, and Israel. MCB currently performs in four counties in Florida with an active repertoire of 98 ballets.
- New World Symphony, America's Orchestral Academy: prepares graduates for leadership position in orchestras and ensembles around the world. Since its inaugural concert in 1988 NWS has performed around the globe.

Basic Function

The Director, Programming is responsible for developing and implementing a comprehensive and coherent program of popular presentations for the Center. This may include but not be limited to genres such as rock and roll, popular music, jazz, film and comedy including Hispanic and Latin genres. Such programming may take the form of regular series and/or annual patterns of presentation, recurrent or "one-off" festivals and occasional single events and may extend to the creative use of electronic media and other emerging technologies. Ongoing liaison with other major performing arts centers, artist managements and commercial and not-for-profit partners will be a key aspect of this position. Throughout, the Director, Programming will be expected to identify suitable product, develop and manage supporting budgets and facilitate selected shows from contract negotiation through settlement, as well as artist and production coordination and final presentation.

Responsibilities

- Work with the Vice President, Programming and Senior Director, Programming to create diverse programs for the Center that are in fulfillment of its mission and are financially sustainable and guide the long range strategic development of Center's mix of artistic programs in a diverse patron environment with programs that include but are not limited to rock and roll, popular music, jazz, film and comedy including Hispanic and Latin genres; either self-produced by the Center, produced in consortia, or produced by another organization at the Center;
- Negotiate contracts for presentations with creative teams, agents, et al
- Direct, oversee producing and programming budgets;
- Strengthen the institutional positioning of the Center in the South Florida region, nationally, and internationally; developing the reputation of the Center within the arts and wider communities, producing and presenting organizations and creative talent
- Work with the entire Programming Department on presentations as well as other pertinent departments.
- Performs related and other duties as assigned by the Vice President, Programming and Senior Director, Programming.

Note: This position may require some travel and requires flexibility in scheduling the workday, as this position requires irregular hours.

Required Qualifications:

- A developed understanding of and experience in performing arts practice in the United States;
- At least 5 years of experience in the arts field at least five of which should be in a managerial role.

- Significant management experience in both the for-profit and not-for-profit performing arts sectors at least some of which some should be in multi-art form circumstances.
- Developed administrative, negotiation and budgetary skills.
- Fully computer literate.
- Extensive experience in contracting and working with performing artists.
- Appropriate experience in a large, complex organization.
- Strong public speaking and presentation skills.
- Demonstrated ability to effectively and efficiently coordinate multiple tasks.

Preferred Qualifications:

- Bilingual and multi-cultural familiarity.
- Ability to think strategically about all programming aspects, including Resident Companies and outside institutions.
- Ability to compose presentations, reports, grant applications and other written documentation.
- Ability to work well with artists and artistic processes.
- Developed understanding of the role of Center as it relates to the local, national and international market.
- Understanding of how to function effectively in a multi-ethnic work environment and community.
- Understanding of collaborative, team-oriented leadership style.

Personal Characteristics

The Director, Programming should be:

- Integrity, tact and diplomacy
- Attention to detail
- Self-motivated; high energy level
- Imagination and creativity
- Ability to work well with others.

Physical Demands

- While performing the duties of this position, the employee is frequently required to stop, reach, stand, walk, lift, pull, push, grasp, communicate, and use repetitive motions.
- While performing the duties of this position, the employee may frequently lift and or move 25 pounds of materials.
- The position requires the individual to meet multiple demands from multiple people and interact with the public and other staff.

Suggestions for candidates and expressions of interest should be addressed to:

Director, Programming
The Adrienne Arsht Center
1300 Biscayne Boulevard
Miami, FL 33132
Attention: Trish Brennan, Vice President, Human Resources

Email: resumes@arshtcenter.org, with Director, Programming search in the title line.

The Adrienne Arsht Center is an Equal Opportunity Employer